

**LAND SURVEYORS SECTION MEETING
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS, AND LAND SURVEYORS
MINUTES**

AUGUST 25, 2004

PRESENT: Rick Van Goethem, James Rusch, Matthew J. Janiak, and Robert Hoskins

STAFF PRESENT: Jerry Lowrie, Bureau Director, Pat Schenck, Program Assistant, and
Division of Enforcement Staff

CALL TO ORDER

Rick Van Goethem, Chair, called the meeting to order at 9:40 a.m. A quorum of four members was present.

AGENDA

Additions to Agenda:

- Add scope statement under item 5. a.

MOTION: Robert Hoskins moved, seconded by James Rusch, to approve the agenda with addition. Motion carried unanimously.

APPROVAL OF MINUTES (FEBRUARY 18, 2004)

Page 6 of 10 –North East Technical College

Page 1 of 1 – First Motion – Change Richard Hoskins to Robert Hoskins.

MOTION: James Rusch moved, seconded by Robert Hoskins, to approve the February 18, 2004 minutes as amended. Motion carried unanimously.

**ADMINISTRATIVE REPORT
JERRY LOWRIE, BUREAU DIRECTOR
SECTION ROSTER**

The Section updated their mailing addresses, e-mail addresses and phone numbers.

2004 SECTION MEETING DATES

The next LSR Section meeting is November 17, 2004.

The A-E Rules committee will meet at 1:00 pm on November 17, 2004.

The A-E Joint Board is November 18, 2004.

2005 SECTION MEETING DATES

The Section questioned why they were cut back from three meetings in 2004 to only two meetings in 2005. The meeting dates listed for 2005 do not coincide with the exam results. The dates should be tied to the exam result dates to accommodate approving applicants for registration as land surveyors.

The Section has requested that the meeting dates be changed to mid-July to accommodate the April examination candidates and the first or second week in February to accommodate the Fall examination candidates.

The Section was concerned about an applicant that had to wait six months for a Class I Hearing to appeal the denial of his application.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

Noted.

LEGISLATIVE & RULES ISSUES

The Section reviewed the scope statement to repeal AE 6.05(9)(a)(b) and AE 4.08(7)(a)(b) on examination and review procedure. Objective of the rule is to eliminate the availability of the land surveyor and engineer applicant to review his/her failed examination.

MOTION: James Rusch moved, seconded by Robert Hoskins, to adopt the scope statement as written to repeal AE 6.05(9)(a)(b) and AE 4.08(7)(a)(b) on Examination and Review procedure. Motion carried unanimously.

NCEES INFORMATION NCEES CENTRAL ZONE CONFERENCE REPORT, ST LOUIS, MO JAMES RUSCH & JERRY LOWRIE

Mr. Lowrie reported on the NCEES Central Zone Conference he and Mr. Rusch attended in St. Louis Mo. on May 21-22, 2004. Issues discussed included materials permitted and not permitted in examination rooms, examination policy and procedures, recent PAKS and its effect on the examination, calculator policy, and licensure of photogrammetrists among other issues.

NCEES 83RD ANNUAL MEETING, CLEVELAND, OH JERRY LOWRIE

Mr. Lowrie reported on the NCEES 83rd Annual Meeting he attended in Cleveland, OH on August 11-14, 2004. Forums and workshops included ABET training, how to be a Committee Chair, new-member orientation, and other relevant topics. Issues discussed and voted on included fee increases, text book increases, prohibited calculator use, endorsing the concept of

the development and administration of a national Structural III examination, when is an applicant eligible to write the PE examination, and ABET issues.

150 hours of education passed into the Model Law. Model Law – is the highest standard of law by NCEES, it is a model and a guide for Member Boards.

The Section requested that a professional member along with the Bureau Director or an administrative staff person attend the National meeting, Central Zone Annual Meeting, and Directors Meetings.

The Central Zone meeting will be in the Spring of 2005.

EXAM PASS RATES

The Section reviewed and discussed the National Pass Rates for Land Surveying from NCEES.

CREDENTIALING NEW BLUE RENEWAL AND TEMPORARY LICENSE

Mr. Lowrie reported that starting April 1, 2004 the blue renewal license form and the temporary license had been changed to be the bottom third of a full-size sheet of paper. It will have horizontal and vertical perforations to remove it from the rest of the sheet. While the sizing will be a bit different for the bigger part of the license, it will be quite close in shape to what we currently have and the wallet card will be the same size. Advantages are:

1. Licenses printed from regular laser printers.
2. Several security features in the paper the Department is purchasing, including the watermark on the back and some invisible fibers.
3. Ability to print one mailing address at the top of the form and a different physical address on the actual license (This is great for establishments that cannot receive mail at the actual location).
4. Additional sequence numbering allowed above the mailing address, which will help in the machine inserting process at DOA at renewal time.

APPEARANCE FOR CLASS I HEARING JAMES M. GARDNER 11:00 A.M.

Mr. James M. Gardner and his employer Dean Williams, Timberwolf Land Surveying appeared in person before the Land Surveyor Section regarding denial of Mr. Gardner's application for a credential as a registered land surveyor. Mr. Gardner offered additional information regarding his experience with the City of Wisconsin Rapids.

EXAMINATION ISSUES VA EXAM REIMBURSEMENT

Mr. Lowrie reported that applicants who qualify for veterans benefits are eligible for reimbursement of examination fees paid to obtain a credential in Wisconsin. Applicants can request reimbursement by

Land Surveyors Section Meeting
August 25, 2004 Minutes

sending a copy of their test results with a letter requesting reimbursement and include their name and social security number, name of the test taken and date, name, and address of the organization issuing the license certificate, cost of the test, and mail their request to the Department of Veterans Affairs. For information on reimbursement of examination fees, see web site <https://www.gibill2.va.gov>.

DISCUSSION OF NWTC AND UW GREEN BAY DEGREE PROGRAM

Mr. Van Goethem, Chair, requested that the discussion of NWTC and UW Green Bay Degree program be postponed until the November 17, 2004 Section meeting.

MOTION: Robert Hoskins moved, seconded by James Rusch, to postpone the discussion of NWTC and UW Green Bay Degree Program until the November 17, 2004 Section meeting. Motion carried unanimously.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

None.

NEW BUSINESS

The Section will discuss new business under item 15.

PRESENTATION OF PROPOSED STIPULATION BY DIVISION OF ENFORCEMENT

None.

CLOSED SESSION

MOTION: Robert Hoskins moved, seconded by James Rusch, to convene to Closed Session to deliberate on cases involving hearings (s. 19.85 (11) (a), Stats.); to consider licensure or discipline (s. 19.85(1) (b), Stats. to consider individual histories or disciplinary data (s. 19.85(1) (f), Stats.); and to confer with legal counsel (s. 19.85(1) (g), Stats. Motion carried by roll call vote: Rick Van Goethem-yes, Robert Hoskins-yes, James Rusch-yes, Matthew Janiak-yes.

Open Session recessed at 11:57 a.m.

RECONVENE TO OPEN SESSION

MOTION: Matthew Janiak moved, seconded by Robert Hoskins, to reconvene into Open Session at 3:42 pm Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MONITORING REPORT

None.

CASE CLOSING 02 LSR 015

MOTION: Robert Hoskins moved, seconded by Matthew Janiak, to close case **02 LSR 015** for insufficient evidence. Rick Van Goethem, case advisor. Motion carried unanimously.

ADMINISTRATIVE WARNING STIPULATION

None.

PENDING APPLICATIONS CLASS I HEARING JAMES M. GARDNER

MOTION: Matthew Janiak moved, seconded by James Rusch, to deny the application for registration as a land surveyor for Mr. James M. Gardner, and request that a letter be sent to Mr. Gardner requesting that Mr. Gardner submit proof of six more months of full time employment experience with hours in areas of research, computations and field work, showing that he has been in responsible charge of such work from present employment or additional land surveyors employment, and that he submit examples of such work to the Section for their review prior to the February, 2005 Section meeting. Motion carried unanimously.

OTHERS ON ATTACHED LISTS

MOTION: James Rusch moved, seconded by Robert Hoskins, to approve James D. Baker, Kevin T. Benson, Robert J. Clark, Stephen M. Horton, Dennis J. Keyzer, Jeffrey W. Lenca, Terrence E. McDonald, Lucas J. Meier, Cory E. Schlagel and Jeff C. Stockburger's applications for registration as a land surveyor by written exam reviewed on August 25, 2004. Motion carried unanimously.

MOTION: Matthew Janiak moved, seconded by James Rusch, to approve Jeffrey D. Anderson, Marc Londo, Richard L. Simon, and Daniel R. Talarcyk's applications for registration as a land surveyor by written exam reviewed on April 15, 2004. Motion carried unanimously.

MOTION: Robert Hoskins moved, seconded by James Rusch, to deny the application of Reshit Zeqollari based on deficiency in two areas of experience and request that he submit examples in the following two areas: Wisconsin

subdivision plats and Wisconsin certified survey maps. Motion carried unanimously.

MOTION: James Rush moved, seconded by Matthew Janiak, to deny the application of Corey J. Diekman and request that he submit proof of educational training or work experience in Wisconsin certified survey maps, Wisconsin subdivision plats, and shows proof of six more months of experience. Motion carried unanimously.

MOTION: Matthew Janiak moved, seconded by James Rush, to deny the application of Michael Maloney and request that he submit examples of course work or experience in areas of subdividing sections or conducting re-surveys. Motion carried unanimously.

MOTION: James Rusch moved, seconded by Robert Hoskins, to deny the application of Antonino R. Tarara, and request that he submit examples of his work or educational course work in Wisconsin certified survey maps and Wisconsin subdivision plats. Motion carried unanimously.

MOTION: Robert Hoskins moved, seconded by James Rusch, to deny the application of Richard Haynes and request that he submit outlines and a syllabus for coursework as part of his degree at Universal Technical Institute. Motion carried unanimously.

APPLICATIONS REVIEWED ON APRIL 15, 2004

The Section took the following action on applications.

FOR REGISTRATION AS A LAND SURVEYOR

1. By Written Exam
 - a. **Granted**
 1. Anderson, Jeffrey D
 2. Londo, Marc
 3. Simon, Richard L
 4. Talarczyk, Daniel R

APPLICATIONS REVIEWED ON AUGUST 25, 2004

The Section took the following action on applications.

FOR REGISTRATION AS A LAND SURVEYOR

1. By Written Exam
 - a. **Granted –**
 1. Baker, James D
 2. Benson, Kevin T
 3. Clark, Robert J
 4. Horton, Stephen M
 5. Keyzer, Dennis J
 6. Lenca, Jeffrey W
 7. McDonald, Terrence E
 8. Meier, Lucas J
 9. Schlagel, Cory E

10. Simons, David S
11. Stockburger, Jeff C
- b. Denied –**
 12. Diekman, Corey J
 13. Haynes, Richard
- c. Intent To Deny –**
 14. Maloney, Michael J
 15. Tarara, Antonino R
 16. Zeqollari, Reshit

REINSTATEMENT REQUESTS EXAMINATION ISSUES

None.

SUCH OTHER ITEMS AS AUTHORIZED BY LAW

The Section discussed making some improvements to the language in A-E 6 administrative rules to bring it up-to-date with new technology and new terms.

- Eliminate the 10-year rule. (*Statute change required*)
- A-E 6.04 - Add ABET accredited programs under educational requirements for land surveyors. *Professional Engineers A-E 4.05 - states that degree must be from a school or college accredited by ABET.*
- A-E 6.04 (1)(a) – This section is outdated and new courses should be added such as electronic data collection, global positioning systems (GPS) and computer aided drafting. Add more words to express today’s technology.
- A-E 6.04 (1)(b) – Add “Geographic and Land Information Systems”.
- A-E 6.04 (2)(b) – “24 semester credits in courses concentrating on the legal principles of land surveying and the technical aspects of land surveying.” Suggestion is to divide the 24 credits specifying which courses should be included in the 24 credits and to make paragraph (2)(b) similar to paragraph (a) and (b) under section (1).
- Application contents –
 - References required. References are required from applicant but carry no weight when the Section members review applications even though application states the applicant must submit them.
 - Create more weight for Section to act on unfavorable responses on references required and allow Section to use references for determining eligibility.
 - Include a statement on application to indicate that the person completing the reference must send it directly to the Board office and not to the applicant.
 - Two of the three references should be from Wisconsin Land Surveyors.

The Section will discuss the administrative rules further at the November 17, 2004 Section meeting. Mr. Lowrie will work on drafting a scope statement to begin the process of incorporating changes to the A-E 6 administrative rules.

Agenda item for the Joint Board Agenda – LSR Section requested that the Bureau Director, or an administrative staff person along with a professional member attend the National Meeting, Central Zone Annual Meeting and Directors Meetings.

ADJOURNMENT

MOTION: James Rusch moved, seconded by Matthew Janiak, to adjourn the meeting at 4:50 p.m. Motion carried unanimously.